



To Councillors Chairman Leigh-Bennett, Vice Chairman Flack, Wernham & Gallagher
& Paul Oatway (WC)

**YOU ARE SUMMONED TO ATTEND A FULL MEETING OF THE PARISH
COUNCIL ON 20th SEPTEMBER 2023 AT 7PM**
In the Village Hall, Andover Road, Upavon

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

A G E N D A

Agenda Number	Agenda Item	Appendix Number
1	Those present and apologies for absence (CLB)	
2	Chairman's Welcome (CLB)	
3	Councillors Declarations Regarding Agenda Items (CLB)	
4	Vote on Co-option of Tom Bradshaw who has applied to become a Member of UPC (CLB) Chairman's welcome to Tom, if co-opted. <i>Tom to sign Cllrs Acceptance of Office forms after meeting (CLB)</i>	
5	Minutes of previous meeting (CLB) To approve the minutes of the Full Council meeting held on 19 th July 23	
6	Wiltshire Council Unitary Councillor – Paul Oatway Report (PO)	
7	Col Ingleton's Report regarding Trenchard Lines (CI)	
8	Councillor updates of work undertaken since last meeting: (I) The Triangle traffic management update (AF) (II) SIDs police reporting (AF) (III) Potential raised pavement (current white line only) corner of Jarvis Street (AF) (IV) Notice received of a motoring event passing through the village – Cllr comments? (AF) (V) Rights of Way & Landmarc update (TG/CLB) (VI) Proposed A345 Riverside Park to Village Centre pavement update (CLB/AF) (VII) Andover Road playground update – Upcoming ROSPA safety inspections (CLB) (VIII) Lower playground update (CLB)	

9	<p>Public Participation session with respect to Agenda items and other matters of mutual interest.</p> <p>Individuals are invited to speak for 5 minutes only with a total of 15 minutes for this section. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.</p>	
10	<p>Vote on Donations to Charities and Memberships</p> <p>Councillors are provided with a schedule of these, from 2022 for reference. Discussion and vote on amounts to give this year/any new recipients.</p>	
11	<p>Update regarding Football Pitch Use & Vacancy of Former Wellyboots Building</p> <p>AVFC are interested in the use of the Upper Playing Field for regular games but would require suitable changing and toilet facilities at the field. Cllr discussion of finding a way forward enabling football pitch use.</p> <p>(CLB)</p>	
12	<p>Location and Number of UPC Noticeboards</p> <p>Discussion re: moving the noticeboard (opposite the shop) to inside the bus shelter to make it more accessible</p>	
13	<p>Remembrance Sunday (12th November) - Vote on Lunch Event</p> <p>Cllrs to vote on whether to organise a Remembrance Lunch after the Church service (as in previous years).</p> <p>Discussion as whether to use the same format as last year/same caterer ie The Goa Indian Restaurant</p> <p>(CLB)</p>	
14	<p>Flood Plan (AF)</p> <p>Cllr vote on whether to produce a flood plan for the village</p>	
15	<p>The Blue Bus Youth Club (CLB)</p> <p>Update (CLB)</p>	
16	<p>Clerk's Report & Correspondence received (HD)</p> <ul style="list-style-type: none"> - External Council audit outcome - no issues identified). Thanks extended to Donal Connon for assistance - Lesley Dolan given £30 for outstanding planting expenses - Clerk term 	

17	<p>UPC Cash Position</p> <p>Cllrs to review and approve Bank Reconciliations – Treasurers/CIL 106 Account and Cash Position</p> <p><i>See Appendix 1 – Bank Reconciliations – Treasurers & CIL/106 Account and bank statements</i></p>	Appendix 1
18	Recruitment of Councillors (CLB)	
19	Reports from other bodies – HIFIG, PCAP if not already covered earlier (AF)	
20	AOB	
21	<p>Close</p> <p>Date and time of the next meeting, Wed 15th November 2023 7pm</p>	

Helen Dear 15.09.23
Clerk to Upavon Parish Council